



SERVING
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SUPPLEMENTAL/BID BULLETIN NO. 3
For LBP-HOBAC-ITB-GS-20230307-03

PROJECT : **Services of a Certifying Body for LANDBANK's
ISO 9001:2015 Quality Management System (QMS)
Certification under the Integrated Management System
(IMS) Framework**

IMPLEMENTOR : **HOBAC Secretariat Unit**

DATE : **April 28, 2023**

This Supplemental/Bid Bulletin is issued to modify, amend and/or clarify certain items in the Bid Documents. This shall form an integral part of the Bid Documents.

Modifications, amendments and/or clarifications:

- 1) The bidder/s are encouraged to use the Bid Securing Declaration as Bid Security.
- 2) Responses to bidder's queries/clarifications per Annex I.


ATTY. HONORIO T. DIAZ, JR.
Head, HOBAC Secretariat Unit

RESPONSES TO BIDDER'S QUERIES AND/OR SUGGESTIONS

DATE	27 April 2023
PROJECT IDENTIFICATION NO.	ITB-GS-20230307-03
PROJECT NAME	Services of a Certifying Body for LANDBANK's ISO 9001:2015 Quality Management System (QMS) Certification under the Integrated Management System (IMS) Framework
PROPOSER UNIT/TECHNICAL WORKING GROUP	

ITEM NO.	PORTION OF BIDDING DOCUMENTS	QUERIES AND/OR SUGGESTIONS	LANDBANK's RESPONSES
1	TOR Section E	1. The accommodation and other incidental expenses shall be within the existing Bank policies and procedures. May we confirm who will be responsible for the booking of transportation and accommodation?	In the usual practice, LANDBANK handles the booking of flights and hotel accommodations, land transportation, including payment of meals. In case of unforeseen circumstances where out-of-pocket expenses related to travels are incurred by the Certifying Body, the same shall be reimbursed by LANDBANK subject to the submission of applicable requirements within the prescribed deadline.
2		2. How can we determine if the expenses are within the bank's policies and procedures?	LANDBANK-QIMD personnel shall provide the necessary information on the relevant policies and procedures.

ANNEX I